



JOIN OUR TEAM!

Prevention Manager

The [Virginia Sexual and Domestic Violence Action Alliance \(Action Alliance\)](#) is hiring a full-time, non-exempt **Prevention Manager**. This position will be part of a team responsible for the many elements of designing and delivering effective primary prevention training, technical assistance, and program initiatives focused on ending sexual and intimate partner violence.

We're looking for an experienced preventionist who is well-versed in the principles of primary prevention, has on-the-ground experience with adapting, implementing, and evaluating community primary prevention projects, and has a keen appreciation for the role of data in this work. This candidate will bring training experience to the position and be excited about building the capacity of Sexual and Domestic Violence Programs and staff who will then implement prevention strategies in their own communities.

The position requires a minimum of three years of directly related experience. Manager-level positions require a track record of effectively coordinating multi-agency partnerships as well as the ability to plan and implement new projects.

The Action Alliance coalition staff work as a team to accomplish the goals of the agency. We use an "advice process" to ensure that our independent decisions are well-informed by those who may be impacted by our decisions, and we work within multiple "pods" and workgroups to coordinate our activities.

The starting salary range for this position is \$60,000 - \$65,000/year. The Action Alliance offers a generous benefits package and an outstanding and flexible work environment. Most staff work remotely and also participate in regular meetings in Richmond; regular statewide travel and limited national travel is required.

Position-specific duties include, and are not limited to:

- **Management of prevention-related data projects:** Meaningful data will inform best practices at the statewide and local levels. Responsible for prevention-related VA data form and report development, training, and technical assistance, for assisting with statewide needs assessments, and for collection and analysis of data required for special projects (e.g., health equity capacity building).
- **Participation in statewide work groups:** Sexual and intimate partner violence prevention is represented in key statewide and national prevention forums. Responsible for representing the coalition and the field in designated workgroups and advisory groups, including the national RPE Stakeholder Committee and policy-focused groups like the Family Life Education Workgroup.
- **Deliver training and technical assistance:** Preventionists across Virginia will be prepared to implement primary prevention programs consistent with the Guidelines for best practice. Participate in the delivery of training and technical assistance for SDVAs and as part of special projects, including the campus prevention Red Flag Campaign.
- **Provide logistical support to the effective delivery of prevention training and resources:** Coordinate logistical support to prevention training, including securing sites, coordinating with communications staff on marketing and registration, preparing materials, and compiling evaluation data. Promote the effective use of prevention resources including campaigns (e.g. Red Flag Campaign), curricula (e.g. DO YOU, Harm and Accountability Toolkit), and specialized resources (e.g. Families Thrive).
- **Contribute to an effective coalition:** Participate in internal workgroups and pods including Training and Technical Assistance, Prevention, and Data and Evaluation.

OUR MISSION

The Action Alliance, a diverse group of individuals and organizations, believes that ALL people have the right to a life free of sexual and domestic violence.

We will use our diverse and collective voice to create a Virginia free from sexual and domestic violence - inspiring others to join and support values of equality, respect, and shared power.

We recognize that sexual and domestic violence are linked to other forms of oppression, which disproportionately affect women, children, and marginalized people. Understanding the great harm racism has created for individuals, families, and our communities in Virginia, we commit to building within the coalition an anti-racist framework from which to address sexual and domestic violence.

APPLYING FOR THIS POSITION

The Action Alliance is an Equal Opportunity Employer. The Action Alliance will employ staff without discrimination regarding race, color, creed, religious affiliation, sex, marital status, sexual identity, gender identity or expression, age, economic status, education, parenthood, physical and/or mental abilities, national origin, citizenship status, political affiliation or any other basis prohibited by law. We are committed to a diverse workplace and to supporting our staff with ongoing career development opportunities.

- **Applicants are encouraged to send a cover letter (describing why you are interested in this position) as well as a resume (highlighting your related experience) to jobs@vsdvalliance.org with the email subject line “Prevention Manager”.** Applicants under consideration for hiring will be asked to provide three references and to ensure that contact information is complete and up to date.
- **Applications will be accepted immediately and reviewed on a rolling basis until the position is filled.**
- **Interviews will be offered to exceptional candidates on a rolling basis** and may begin as early as October 5th.
- **Applicants who are under consideration for hiring will be asked to participate in an in-person interview at the Action Alliance offices in Richmond, Virginia.**

